

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Appointments Committee**
held on Tuesday, 5th September, 2023 in the R1 & R2 - Westfields,
Middlewich Road, Sandbach, CW11 1HZ

PRESENT

Councillor F Wilson (Chair)
Councillor C Browne (Vice-Chair)

Councillors C Bulman, J Clowes, S Corcoran, R Fletcher and S Gardiner

Officers in attendance

Alex Thompson, Director of Finance and Customer Services
David Brown, Director of Governance and Compliance
Sara Duncalf, HR Operations Manager
Rachel Graves, Democratic Services

5 APOLOGIES FOR ABSENCE

Apologies were received from Councillor M Simon.

6 DECLARATIONS OF INTEREST

No declarations of interest were made.

7 MINUTES OF PREVIOUS MEETING

RESOLVED:

That the minutes of the meeting held on 17 August 2023 be approved as a correct record.

8 PUBLIC SPEAKING TIME/OPEN SESSION

No members of the public were in attendance.

9 CHIEF EXECUTIVE RECRUITMENT AND SELECTION - SALARY RANGE AND INTERIM ARRANGEMENTS

The Committee considered the report which set out a proposal to amend the Pay Policy Statement to include a salary range for the Chief Executive which would be used in the appointments process, and the process for the appointment of an interim Chief Executive.

During the debate on the salary range for the Chief Executive, an amendment was proposed and seconded to increase the base line of the

salary range from £160k to £170k. The amendment was put to the vote and declared carried.

A further amendment was proposed to increase the top of the salary range from £190k to £200k. The amendment was put to the vote and declared lost.

RESOLVED: That the Committee

- 1 approve and recommend to full Council the proposed revision to the Pay Policy Statement 2023/24 which introduces a pay band for the role of Chief Executive of Cheshire East Council of £170,000 to £190,000.
- 2 approve the convening of the Appointments Committee to support the recruitment of an interim Chief Executive and that it will recommend to the Council an interim appointment for the post, until such times as a permanent Chief Executive can take office.
- 3 delegate responsibility to the Head of HR to finalise the detailed timeline and preparatory work for interim arrangements in consultation with the Chair and Vice Chair of the Appointments Committee and an Executive Search agency as required.

10 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That the press and public be excluded from the meeting during consideration of the following item pursuant to Section 100(A)4 of the Local Government Act 1972 as amended on the grounds that it involves the likely discussion of exempt information as defined in Paragraph 3 and 5 of Part 1 of the Schedule 12A of the Local Government Act 1972 and the public interest would not be served in publishing the information.

11 RECRUITMENT AND SELECTION FOR THE POST OF CHIEF EXECUTIVE

Consideration was given to the report which set out the recruitment and selection process for the position of Chief Executive.

RESOLVED: That the Committee

- 1 approve the job description and specification for the post of Chief Executive (and Head of Paid Service).
- 2 note the appointment of an Executive Search Agency.
- 3 note the recruitment and selection process timeline.

The meeting commenced at 2.00 pm and concluded at 3.02 pm

Councillor F Wilson (Chair)